

# Jr. Kindergarten Instructor (Part-Time)

#### <u>Salary</u>

Starting at \$8,694 (\$18/hour)

## <u>Supervisor</u>

Head of School

## <u>Time Commitment</u>

8:45am-3:30pm on campus on Mondays and Thursdays for the 2025-2026 academic year

## Responsibilities:

- Executes all lesson plans and follows daily schedule provided by KHA in the classroom on school days
- Implements behavior reward system and enforces KHA standard of behavior
- Leads circle learning time and prayer time
- Coordinates nap time
- Takes students outside for recess
- Provides guidance to assistants
- Ensures students are supervised at all times throughout the school day
- Sends weekly parent email updates
- Responds to parent emails within 24 hours and regularly communicates academic needs and concerns to parents
- Assists potty trained children with using the restroom following safe environment standards and protocols

#### Education Requirements:

Associate's degree or higher preferred but not required.

#### **Experience Requirements**:

Preschool or daycare experience preferred but not required.

