



## **Middle School Instructor (Part-Time)**

### **Salary**

Starting at \$10,160 (\$20/hour)

### **Supervisor**

Head of School

### **Time Commitment**

8:45am-3:30pm on campus on Mondays and Thursdays and approximately 2 flexible hours working from home per week for the 2025-2026 academic year

### **Subjects**

- Religion
- Mathematics
- Grammar and Latin (combined class)
- History, literature, and writing (combined class)
- Science
- Specials (art, music, STEM lab, drama, etc.)

### **Responsibilities**

- Executes all lesson plans provided by KHA in the classroom on school days
- Provides differentiated instruction to meet students' academic needs
- Provides work for home days as needed using instructor resource folder to benefit students who need extra practice or extra challenge
- Implements KHA virtue recognition program and enforces KHA standard of behavior
- Ensures students are supervised at all times throughout the school day
- Sends weekly parent email updates
- Effectively uses provided grading and communication platforms
- Grades papers, tests, and projects
- Submits grades by deadlines given by Head of School
- Responds to parent emails within 24 hours and regularly communicates academic needs and concerns to parents

### **Education Requirements**

Bachelor's degree or advanced degree in an education-related field OR bachelor's degree in any field with teaching license or certification strongly preferred but not required.

### **Experience Requirements**

1+ years of teaching experience strongly preferred. Hybrid school or homeschool experience preferred but not required.

