



Assistant (Part-Time)

Salary

Starting at \$7,245 (\$15/hour)

Supervisor

Head of School

Time Commitment

8:30/8:45am-3:30pm (depending on position) on Mondays and Thursdays for the 2025-2026 academic year

Grades

- Nursery
- Pre-K₃
- Jr. Kindergarten
- Kindergarten
- Lower School

Responsibilities

- Responds promptly, efficiently, and respectfully to lead instructor's directives about student success throughout the day
- Gathers supplies and prepares materials as needed for students
- Takes initiative to assist students and lead instructors as needs arise
- Implements KHA virtue recognition program and enforces KHA standard of behavior
- Ensures students are supervised at all times throughout the school day
- Changes diapers and outfits as needed (Nursery)
- Assists potty trained children as needed with using the restroom following safe environment standards and protocols (Nursery and Pre-K)

Education Requirements

No degree required.

Experience Requirements

No experience required, but 1+ years of classroom experience preferred.

